



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** June 3, 2013 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary Minutes
- B. Financial
  - 1. Treasurers Report
  - 2. Vouchers and Payroll
  - 3. Approval of FY14 Wages
- C. Trustee Issues
  - 1. Library Improvements
    - a. Status
    - b. Project Manager
  - 2. Meeting Schedule FY14
- D. Staff Issues
  - 1. Directors Contract
  - 2. Vacation Rollovers
  - 3. New hires for FY14
  - 4. Retirement of the Circulation Specialist
- E. Patron Issues
  - 1. Summer Reading Program

**RECEIVED**

*By Kelly A. McElreath at 1:34 pm, May 29, 2013*

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: July 1, 2013

**Town of Upton**

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**Massachusetts**

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Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**